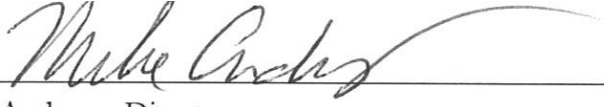
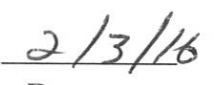


# State of Alaska

## Department of Labor and Workforce Development

<b>Division:</b> Employment and Training Services	<b>Policy:</b> 07-501
<b>Subject:</b> Eligible Training Provider List (ETPL)	<b>Pages:</b> 2
<b>Reference:</b> Workforce Innovation and Opportunity Act (WIOA) <a href="#">H.R. 803, Title 1B, Chapter 1, Section 122</a> ; 20 CFR, NPRM Part 677, <a href="#">Subpart E 677.230</a> ; 34 CFR, NPRM Part 361, <a href="#">Subpart E 361.230</a> ; 20 CFR, NPRM, Part 680 <a href="#">Subpart D 680.400 - 680.530</a> ; Alaska Workforce Investment Board Resolution 15-03; <a href="#">WIOA Training and Employment Guidance letter No. 41-14</a> ; Family Educational and Privacy Rights (FERPA) <a href="#">20 U.S. Code 1232g</a>	<b>Effective:</b> 2/3/2016
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <b>Approved:</b>               Mike Andrews, Director           </div> <div style="text-align: center;">               Date           </div> </div>	

### 1. Applicability

This policy applies to State of Alaska Department of Labor and Workforce Development staff, Workforce Innovation and Opportunity Act (WIOA), Title 1-B grant recipients, participants enrolled in WIOA Title 1-B Adult, Dislocated Worker, National Dislocated Worker Grants and Youth programs, and Alaska training providers interested in inclusion on the Eligible Training Provider List (ETPL).

### 2. Purpose

To inform all applicable parties of the manner in which the ETPL is required to be administered under WIOA.

### 3. Background

WIOA emphasize informed customer choice, performance accountability, and continuous improvement. A primary means to achieve these goals is through the Eligible Training Provider List (ETPL). The ETPL is designed to provide reliable and objective customer information on training providers, their services, and the quality of their programs.

### 4. Policy

As the State Administrator for funds provided under Section 122 of the Workforce Innovation and Opportunity Act it is the policy of the Division to:

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Auxiliary aids and services are available upon request to individuals with disabilities Page | 1

- a. Coordinate with the Alaska Workforce Investment Board (AWIB) in the management of the ETPL;
- b. Maintain a list of training programs eligible to receive Individual Training Accounts (ITAs) funded by WIOA Title 1-B programs, including information on performance and program costs for participants;
- c. Administer the ETPL process in a manner to ensure significant numbers of competent providers:
  - a. Offer training programs and occupational choices that relate to in-demand industry sectors and occupations;
  - b. Offer programs leading to industry recognized postsecondary credentials;
  - c. Have the ability to provide training to individuals who are employed and those with barriers to employment<sup>i</sup>, through a variety of delivery methods.
- d. Administer the ETPL in a manner that is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA);
- e. Make performance determinations in accordance to WIOA law and regulations, Division ETPL procedures, and to meet program quality and performance expectations as determined by the AWIB and as negotiated with the US Department of Labor, including:
  - i. The requirement for training providers to submit data elements necessary to determine if programs meet performance;
  - ii. Removing programs that do not provide data and/or do not meet performance standards;
  - iii. Verifying the accuracy of the information reported to the Division;
  - iv. Taking appropriate enforcement actions in case of intentional provision of inaccurate information.
- f. Provide training providers whose programs are denied listing or are removed from the ETPL with appeal rights as detailed in the Division Appeal policy.
- g. Allow WIOA Title I-B participants to attend training offered by a provider on another State's ETPL if the same training is not available in Alaska and a reciprocal agreement is in place with that other state.

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<sup>i</sup> [WIOA Title 1B Sec. 3. \(24\) Individual with a Barrier to Employment](#),

Barriers to employment means a member of one or more of the following populations: (A) Displaced homemakers, (B) Low-income individuals, (C) Indians, Alaska Natives, and Native Hawaiians, (D) Individuals with disabilities, including youth who are individuals with disabilities, (E) Older individuals, (F) Ex-offenders, (G) Homeless individuals or homeless children and youths, (H) Youth who are in or have aged out of the foster care system, (I) Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers, (J) Eligible migrant and seasonal farm workers, (K) Individuals within 2 years of exhausting lifetime eligibility under TANF, (L) Single parents (including single pregnant women), (M) Long-term unemployed individuals, (N) Such other groups as the Governor involved determines to have barriers to employment.